



ZIMBABWE BUILDING CONTRACTORS ASSOCIATION

ZBCA MEMBERSHIP APPLICATION REQUIREMENTS FOR ASSOCIATE MEMBERSHIP

IMPORTANT NOTES

CHECKLIST: THE FOLLOWING DOCUMENTATION IS REQUIRED FOR REGISTRATION AS A MEMBER OF ZBCA AND MUST BE ATTACHED TO THE ZBCA APPLICATION FORM.

No	Document	Importance	Attachment Please Tick (✓)	
			YES	NO
1.	CERTIFICATE OF INCORPORATION	Mandatory		
2.	CR14	Mandatory		
3.	PROOF OF SHAREHOLDERSHIP	Mandatory		
4.	DIRECTORS' ID COPIES	Mandatory		
5.	ZIMRA REGISTRATION	Mandatory		
6.	DETAILED COMPANY PROFILE WITH THE COMPANY STRUCTURE (Organogram)	Mandatory		

APPLICATION FEES

APPLICATION FEE	>	USD\$50.00
ANNUAL SUBSCRIPTIONS	>	+/-USD\$1500.00

APPLICATION PROCESS

- The applicant submits a duly completed form to ZBCA Secretariat and pays a joining fee of USD\$50.00.
- The duly completed membership application form goes to the Membership Committee for vetting and approval.
- Successful applicants are required to pay **annual** subscriptions within (14) fourteen days from date of approval amounting +/-USD\$1500.00 after which they are issued with a membership certificate.

Please contact Boniface Mahwere on +263 773 595 599

PLEASE NOTE THAT APPLICATION FEE IS NOT REFUNDABLE