



ZIMBABWE BUILDING CONTRACTORS ASSOCIATION

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 Harare

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CONFIDENTIAL MEMBER DETAILED INFORMATION FORM (ASSOCIATE MEMBERSHIP)

1.0 NAME OF COMPANY/ORGANISATION.....

1.1 DATE OF REGISTRATION.....REGISTRATION NUMBER.....

1.2 LEGAL STATUS OF COMPANY/ORGANISATION {please tick✓}

Sole Proprietor	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
Public Limited Liability Company	<input type="checkbox"/>	Private Limited Liability Company	<input type="checkbox"/>
Statutory Body	<input type="checkbox"/>	Other (specify).....	<input type="checkbox"/>

1.3 HOW DID YOU KNOW ABOUT ZBCA? {please tick✓} AND GIVE REFERRAL'S DETAILS

Referred by ZBCA Member	<input type="checkbox"/>	
Media	<input type="checkbox"/>	
Website	<input type="checkbox"/>	
Other (specify)	<input type="checkbox"/>	

1.4 CONTACT DETAILS

PHYSICAL ADDRESS (Office)	
PHYSICAL ADDRESS (Workshop if any)	
TELEPHONE NUMBER LANDLINE	
FAX	
CELLPHONE/s	
E-MAIL ADDRESS	
WEBSITE	
NAME OF CONTACT PERSON (Major Shareholder)	

1.5 MAIN AREAS OF ACTIVITY/BUSINESS (PRODUCTS, SUPPLIES, SERVICES ETC)

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2.0 WHAT ARE YOUR EXPECTATIONS FROM ZBCA MEMBERSHIP?

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3.0 DETAILS OF DIRECTORS: *(This section must be fully completed)*

Name of Director	I.D. Number	Gender	Date of Birth	Desk

3.1 DETAILS OF SHAREHOLDING: *(This section must be fully completed)*

Name of Shareholder	% of Shares	Qualifications	Residential Address and Cell

4.0 MEMBERSHIP IN OTHER ASSOCIATIONS

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5.0 BANK ACCOUNT DETAILS

Name of Bank	
Branch	
Account No	

DECLARATION

I.....IN MY CAPACITY AS
DECLARE THAT THE INFORMATION I HAVE GIVEN IS CORRECT. I FURTHER DECLARE THAT I SHALL ABIDE BY THE RULES AND REGULATIONS AS WELL AS THE CONSTITUTION OF ZBCA AS LEGALLY AMENDED FROM TIME TO TIME. I HAVE FURTHER NOTED THAT JOINING AND APPLICATION FORM FEES ARE NOT REFUNDABLE SHOULD MY MEMBERSHIP APPLICATION BE REJECTED.

I ACKNOWLEDGE THAT SHOULD MY APPLICATION BE SUCCESSFUL; I WILL BE REQUIRED TO IMMEDIATELY PAY ANNUAL SUBSCRIPTIONS.

SIGNATURE:.....DATE:.....

COMPANY STAMP:.....

CHECKLIST: THE FOLLOWING DOCUMENTATION IS REQUIRED FOR REGISTRATION AS AN ASSOCIATE MEMBER OF ZBCA AND MUST BE ATTACHED TO THIS APPLICATION FORM.

NO	Document	Importance	Attachment Please Tick (✓)	
			YES	NO
1.	CERTIFICATE OF INCORPORATION & CR14	Mandatory		
2.	PROOF OF SHAREHOLDERSHIP	Mandatory		
3.	DIRECTORS' ID COPIES	Mandatory		
4.	NSSA REGISTRATION	Mandatory		
5.	ZIMRA REGISTRATION (TAX CLEARANCE CERTIFICATE)	Mandatory		
6.	DETAILED COMPANY PROFILE WITH THE COMPANY STRUCTURE/ORGANOGRAM.	Mandatory		